



ACCED-I 30th Annual Conference Registration Form

March 21-24, 2010 – Louisville, KY

Fax to (970) 449-4965

ACCED-I, 419 Canyon Avenue, Suite 311, Fort Collins, CO 80521
(970) 449-4960, diana@acced-i.org, www.acced-i.org

Early Bird Registration Deadline – February 19, 2010

Name _____ Nickname for Name Badge _____
 Institution/Company _____ Position/Title _____
 Department/Mailing Address _____
 City _____ State/Prov. _____ Zip/Postal Code _____ Country _____
 Telephone _____ Fax _____ Email _____

I am a **First Time Attendee**
 Vegetarian Meals requested Other dietary restriction: _____
 Disability: If you require assistance to participate in this conference, please e-mail your needs to Diana Hakenholz at diana@acced-i.org.
 Focus: Indicate whether your focus is Conferencing Events OR Both Conferencing and Events
 Suggest a **Roundtable Discussion Topic:** _____
 I would like to lead this topic discussion.

Volunteer Your Time and Expertise. We Can't Do It Without YOU!
 Roundtable Host: Monday, 10:00 a.m.-10:45 a.m., Monday, 3:30 p.m.-4:30 p.m., OR Tuesday, Noon-1:15 p.m.
 Session Moderator: Check room set-up, distribute materials, introduce the presenter(s), and collect evaluations.
 Registration Center Volunteer **Hospitality Center Volunteer** **Greeter**

Conference Registration includes admittance to all sessions and events, brunch on Sunday, lunch on Monday, and lunch and dinner on Tuesday. All prices are in U.S. dollars.

Conference Registration Fees (per person)*	Member	Nonmember	Student (Full-Time Matriculating)	
<input type="checkbox"/> Early Bird Rate – Registration form postmarked or received by 2/19/2010	\$595	\$795	\$470	\$ _____
<input type="checkbox"/> Regular Conference Rate – Postmarked or received after 2/19/2010	\$695	\$895	\$520	\$ _____
<input type="checkbox"/> Multiple Registration Rate – Postmarked or received by 2/19/2010 <i>(Three or more people from a school with an Institutional Membership.)</i>	\$570	N/A	N/A	\$ _____

* Any individual whose college or university holds an institutional membership in ACCED-I may register at the ACCED-I member rate.

Institutes for the experienced professional to explore topics in-depth.

<input type="checkbox"/> Marketing (Monday, 8:00 a.m.-11:30 a.m. and 2:00 p.m.-5:00 p.m.; no fee, <i>pre-registration required as space is limited</i>)	FREE	N/A	N/A	
<input type="checkbox"/> Small Conference Operations (Tuesday, 9:00 a.m.-Noon and 1:30 p.m.-5:00 p.m.; no fee, <i>pre-registration required as space is limited</i>)	FREE	N/A	N/A	
<input type="checkbox"/> Regional Dinner (Sunday, 6:30 p.m.-10:00 p.m.)	\$40	\$50	\$40	\$ _____
<input type="checkbox"/> Optional Tours				
<input type="checkbox"/> Louisville Slugger Museum and Factory (Saturday, 6:30 p.m.-10:00 p.m.)	\$10	\$10	\$10	\$ _____
<input type="checkbox"/> Glassworks (Saturday, 3:00 p.m.)	\$6.50	\$6.50	\$6.50	\$ _____
<input type="checkbox"/> Meet, Greet, Eat, and Crawl (Saturday, 6:00 p.m.-10:00 p.m.; <i>advanced registration required as space is limited</i>)	FREE	FREE	FREE	\$ _____
<input type="checkbox"/> Casino Night (Monday, 6:00 p.m.-midnight) Date of Birth (required for casino slot cards): _____	\$20	\$20	\$20	\$ _____
<input type="checkbox"/> The Frazier International History Museum (Wednesday, 10:00 a.m.)	\$9	\$9	\$9	\$ _____
<input type="checkbox"/> Muhammad Ali Center (Wednesday, 10:00 a.m.)	\$9	\$9	\$9	\$ _____
<input type="checkbox"/> College Tour – Southern Seminary (Wednesday, 8:00 a.m.-11:30 a.m.)	\$40	\$50	\$40	\$ _____
Mint Julep Tours – Call or e-mail directly and ask for the ACCED-I rates				

Optional Guest Meals – You may purchase meals for your guests.

<input type="checkbox"/> Guest: Brunch – Sunday	# _____ @ \$25.00 Guest Ticket	\$ _____
<input type="checkbox"/> Guest: Closing Gala – Tuesday	# _____ @ \$65.00 Guest Ticket	\$ _____
<input type="checkbox"/> Guest: Lunch – Monday - Tuesday (\$35.00 each – circle which days)	# _____ @ \$35.00 Guest Ticket	\$ _____
<input type="checkbox"/> Guest Meal Package (All the above meals plus receptions and breaks)	# _____ @ \$150.00 Guest Ticket	\$ _____
<input type="checkbox"/> Name(s) of Guest(s) and City (For Guest Name Badges) _____		

TOTAL (U.S. FUNDS ONLY) \$ _____

Method of Payment:

Check Purchase Order # _____ Invoice Visa/MC: _____
 Exp. Date: _____ 3-digit Security Code (on back of card) _____

ACCED-I Financial Policy/Cancellation/Refund Policy: ACCED-I accepts checks (U.S. funds only), Visa, and MasterCard. Notification of cancellations received by ACCED-I by Friday, February 26, 2010 will be refunded, less a \$100 administrative fee. Replacements are welcome. No-shows are responsible for payment in full. No refunds will be made after February 26, 2010.

ACCED-I Federal ID Number 84-1023816